

## *PROCESS FOR REMOVING AN OIL TANK*

Once the company receives the job order with address and job description, the following steps are taken for the completion of removing an oil tank.

1. The requirements for the removing go according to the location and company for whom we are working for.
2. The company sends the workers that are capable for the removal.
3. A permit is pulled before going to job site making sure the fire prevention department to that particular city is aware of our work to be done.
4. Once on-site, they are to direct themselves towards the person in charge for the company in which we have been subcontracted. They ask the person in charge to make sure of the job that is to be done and to make sure everything is correct on job order and that there will be no surprises at the end.
5. The floor and stairs around working area are covered with tarps, ensuring that any carpets or wood will not be stained or scratched because of the work to be done. We remove anything that might break because of the removal of the new tank and installation.
6. The entry doors, stairway to the location of the tank, are measured to ensure easy entry and exit without damaging walls, etc.
7. If everything is good, then we would carry in the new oil tank and put it into place with its new parts.

If tank is to be removed from inside a home/building the following rules apply:

1. Install a pump with its hoses that way being able to pump out any dirty oil to an oil drum, only up to 5 gallons of sludge (*That oil is disposed of by a waste management company, that way avoiding any contamination*)
2. We remove the tank and begin to cut the tank in 2 pieces or in several parts
3. The tank is then cleaned and the metal is disposed of

4. Once the tank is removed, the workers are to check to make sure no leaks or contamination occurred with grounds
5. The site is then disinfected with Lysol spray that way eliminating/controlling any odors that might still be left from removing the oil tank
6. Before leaving, we double check with the company that has subcontracted us to make sure the job is complete to their satisfaction and nothing else needs to be done